
Employment Application

Today's date: _____

Position Applied for: Front of House (Waiter, Barrista, Manager)
 Back of House (Chef, Cook, Kitchen Hand)

Personal Details

Surname _____

Given name _____ Preferred Name _____

Address _____

Phone _____ Mobile _____

Email address _____

Date of birth _____

Method of transport? car public transport other

If you have a criminal record please list offence _____

Are you an Australian citizen? yes no

If no, do you have a work Visa? yes no

If yes, max hours legally permitted to work: _____

Availability

Simply tick the boxes for days and times you are available

	MON	TUES	WED	THUR	FRI	SAT	SUN
DAY							
NIGHT							
BOTH							

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General Health & Fitness

Have you ever suffered an injury or made a work cover claim?

- yes no

If yes, please give details

Are you currently taking any form of medication or suffer from any illnesses (e.g. sports injury, asthma, depression)?

- yes no

If yes, please give details

Education / Training / Qualifications

Highest Education Level achieved: please tick;

- HIGH SCHOOL TAFE UNIVERSITY OTHER

Name, location and country of institution:

Positions Held: (School Captain, Chess Club, Rowing Captain)

Other Qualifications: (Trade or Other Certificates, Technical or Training Courses, Special Skills)



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Employment History

Hospitality Industry Experience: Years _____ months _____

Current / Previous employment (Business Name):

Employer contact name

Phone number

Position Held

From _____ To _____

Reason for leaving:

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If applying for a front of house position, please answer the following;

How would you rate your coffee product knowledge (1-10)? Do you have experience working a coffee machine?

Are you confident to open a bottle of wine at the table? What is your personal favourite style of wine?

What is hollandaise sauce?

If applying for a Kitchen / Cook position, please answer the following;

What sections of the kitchen have you had the most experience in?

What type of service are you more suited for, breakfast lunch or dinner?

What dish would you consider a specialty that you cook? Please list ingredients

What areas of the kitchen/service do you need further training in?

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Referees

Interests/Hobbies:

Personal characteristics you think are important and relevant to the position applied for:

Are there any other details you consider relevant to the position for which you are applying?

OFFICE USE ONLY

Comments: _____
